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**54th Meeting of the Vessel Traffic Services Committee (VTS54)**

The physical week of the 54th session of the VTS Committee will take place at IALA HQ between the 18 – 22 September 2023. The opening plenary will be held on Monday 18 September 2023 at IALA Headquarters commencing at 08:00 UTC. The closing plenary will be held online between 10:00 – 12:00 UTC on Wednesday 27 September 2023.

**Provisional Agenda**

1. Introduction
   1. Welcome from the Secretary-General
   2. Approval of agenda
   3. Apologies and introductions
   4. Working arrangements
2. Review of action items
3. Reports from other bodies Minsu Jeon
   1. IALA
      1. IALA Council
      2. IALA Policy Advisory Panel (PAP)
      3. IALA Conference and General Assembly 2023
   2. IMO
   3. Digital@Sea
   4. IHO/ITU
4. Reports from rapporteurs
   1. MASS related to VTS Neil Trainor
   2. VTS questionnaire Neil Trainor
5. Presentations
   1. IALA World Wide Academy Update Latifa Oumouzoune, IALA
   2. Update on S-200 series PS data models Minsu Jeon, IALA
   3. Japanese VTS and Natural Disasters Mayumi Arita, JCG
   4. Preparing for Future VTS – KCG Case Study Korea Coast Guard
6. Work programme management
   1. Work Programme 2023 – 2027, Task Plan, Task Register
   2. Action plan for VTS54
7. Review of input papers
   1. Input papers
   2. Input papers not related to an existing task
8. Establish WG1 - Operations
   1. VTS implementation
   2. VTS operations
   3. VTS communications
   4. VTS auditing and assessing
   5. VTS Manual updates
   6. VTS Questionnaire
   7. Additional tasks/work
9. Establish WG2 - Technology
   1. VTS data and information management
   2. VTS technology
   3. Data models and data encoding
   4. Additional tasks/work
10. Establish WG3 - VTS training
    1. Training and assessment
    2. Accreditation, competency, certification and revalidation
    3. Capacity building
    4. Additional tasks/work
11. Any other business
12. Summary of output and working papers
    1. Committee wide
    2. WG1 output
    3. WG2 output
    4. WG3 output
    5. Working papers
13. Review of session report
14. Date and venue of next meeting
15. Close of the meeting